

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## *Our Mission*

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and life-long learners.*

### Board of School Directors

Daniel K. Snyder, Esq. President  
Mrs. Joanne E. McCready, Vice President  
Mr. Lawrence A. Fitzgerald, Treasurer  
Jana R. Barnett, Esq.  
Mr. David M. Deem  
Mr. Randall E. Hinsey, Jr.  
Mr. John A. Larkin  
Mrs. Lynn T. Sakmann  
Dr. Robert J. Shuttlesworth

### Non Members

Mr. Arthur J. McDonnell, Board Secretary  
Dr. Janet E. Kennedy, Assistant Superintendent  
Dr. Shelly M. Riedel, Assistant Superintendent

### Ex Officio Member

Dr. Helen H. Larson, Superintendent

## SCHOOL BOARD WORK SESSION

Monday, October 16, 2006 – 6:00 P.M.  
Community Board Room

### OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors

### ANNOUNCEMENT OF MEETINGS

- Regular Board Meeting – Monday, October 23, 2006, 7:30 p.m.

### PRESENTATIONS

- Energy Education, Inc.  
Charles D. Fasnacht III  
President – Northeast Division

Wyomissing Area School District  
**Personnel Report**  
October 16, 2006 Work Session

**BOARD LIAISON REPORTS**

- |                                                                     |                  |
|---------------------------------------------------------------------|------------------|
| Board Liaison Reports/Additional Meeting Reports                    | Informational    |
| ▪ Personnel – Mr. Larkin/Mr. Fitzgerald                             | 10/16/06 Meeting |
| ▪ Curriculum – Mrs. Sakmann                                         |                  |
| ▪ Finance – Dr. Shuttlesworth/Mr. Larkin                            |                  |
| ▪ Facilities – Mr. Deem/Mr. Hinsey                                  |                  |
| ▪ Athletics – Mrs. McCready                                         |                  |
| ▪ Technology – Mrs. Sakmann/Mr. Fitzgerald                          |                  |
| ▪ Policy – Mrs. Barnett                                             |                  |
| ▪ Berks Career & Technology Center – Mr. Snyder                     |                  |
| ▪ Berks County Intermediate Unit – Mr. Snyder                       |                  |
| ▪ Earned Income Tax – Mrs. McCready                                 |                  |
| ▪ Legislative/PSBA – Mr. Fitzgerald                                 |                  |
| ▪ Wyomissing Area Education Foundation – Mrs. Sakmann               |                  |
| ▪ Joint Boroughs/District – Mr. Larkin/Dr. Shuttlesworth/Mr. Hinsey |                  |

**MINUTES**

- |                                                                                               |                  |
|-----------------------------------------------------------------------------------------------|------------------|
| I. Approve Board Meeting Minutes                                                              | Board Motion     |
| ▪ Minutes of September 18, 2006 Board Work Session                                            | 10/23/06 Meeting |
| ▪ Minutes of September 25, 2006 Board Meeting                                                 |                  |
| <b>(Note: Minutes will be distributed with the October 23, 2006 Board meeting materials.)</b> |                  |

**PERSONNEL**

- |                                                     |                  |
|-----------------------------------------------------|------------------|
| I. October 2006 Personnel Report (Report enclosed.) | Board Motion     |
|                                                     | 10/23/06 Meeting |

**CURRICULUM**

**FINANCE/BUSINESS OFFICE**

- |                                                                                               |                  |
|-----------------------------------------------------------------------------------------------|------------------|
| I. Approve Financial Reports–September 2006                                                   | Board Motion     |
| <b>(Note: Reports will be distributed with the October 23, 2006 Board meeting materials.)</b> | 10/23/06 Meeting |

**FACILITIES**

- |                                |                  |
|--------------------------------|------------------|
| I. Approve Landscape Architect | Board Motion     |
|                                | 10/16/06 Meeting |

Wyomissing Area School District

**Personnel Report**

October 16, 2006 Work Session

**SUPERINTENDENT'S OFFICE**

- |       |                                                                                                                                                                                                                                                                                                                                                                          |                                   |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| I.    | State of the District Report                                                                                                                                                                                                                                                                                                                                             | Informational<br>10/16/06 Meeting |
| II.   | Taste of West Reading on Saturday, November 4, 2006                                                                                                                                                                                                                                                                                                                      | Informational<br>10/16/06 Meeting |
| III.  | Policy – First Reading of Policies –<br>112 – Guidance Counseling<br>127 – Assessments<br>130 – Homework<br>217 – Graduation Requirements<br>221 – Dress and Grooming                                                                                                                                                                                                    | First Reading<br>10/16/06 Meeting |
| IV.   | Employee Assistance Program (EAP)                                                                                                                                                                                                                                                                                                                                        | Board Motion<br>10/23/06 Meeting  |
| V.    | PSSA Testing Data for 2005-06 – Dr. J. Kennedy & Dr. S. Riedel                                                                                                                                                                                                                                                                                                           | Informational<br>10/23/06 Meeting |
| VI.   | Wyomissing Square Development Project – Jeff Hettinger and Donald Tracey                                                                                                                                                                                                                                                                                                 | Informational<br>10/23/06 Meeting |
| VII.  | Approve Settlement Agreement in the amount of \$23,802.<br><br><i>Background Information: The Agreement is for one elementary student ID202366 to attend The Hillside School in Macungie, PA. The agreement includes tuition for 2006-07, legal fees, and evaluation costs. Transportation will be provided via Wyomissing Area School District van each school day.</i> | Board Motion<br>10/23/06 Meeting  |
| VIII. | Approve Contract with Keppley Behavioral Consulting, Inc., Sharon Keppley, verbal behavioral consultant for the autistic support classrooms.                                                                                                                                                                                                                             | Board Motion<br>10/23/06 Meeting  |
| IX.   | Approve New Co-Curricular Activity – Ballroom Dancing<br>(Proposal included as part of board packet.)                                                                                                                                                                                                                                                                    | Board Motion<br>10/23/06 Meeting  |
| X.    | Approve Co-Curricular Activity Appointment – <b>Rose Sneeringer</b> , Ballroom Dance Club Advisor, 12 points, \$954, effective the 2006-07 school year.                                                                                                                                                                                                                  | Board Motion<br>10/23/06 Meeting  |

**ADMINISTRATIVE REPORT**

Wyomissing Area School District  
**Personnel Report**  
October 16, 2006 Work Session

- |     |                    |                           |
|-----|--------------------|---------------------------|
| I.  | Treasurer's Report | Informational<br>10/23/06 |
| II. | Student Enrollment | Informational<br>10/16/06 |

**NEW BUSINESS**

**PUBLIC PARTICIPATION**

- Recognition of Visitors  
*The Board welcomes comments on any school subject.  
Speakers are requested to identify themselves by name and address.*

**ADJOURNMENT**

**EXECUTIVE SESSION (IF NEEDED)**

Wyomissing Area School District

**Personnel Report**

October 16, 2006 Work Session

- I. Approve Professional Staff Resignation – **Gail Porrazzo**, Instructional Support Teacher at Wyomissing Hills Elementary Center, effective date to be determined.
- II. Approve Support Teachers – **Jane Ney** and **Jodi Wirebach**, support teachers for Patricia Carfagno, LTS at West Reading Elementary Center, with a \$250 stipend each for the 2006-07 school year.
- III. Ratify Support Staff Appointments –
  - a. **Joyce Myers**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, 32.5 hours per week at \$9.31 per hour, during the school year, effective October 3, 2006, pending receipt of all necessary documents.
  - b. **Teri Gallegos-Rosa**, part-time Teacher's Instructional Aide at Wyomissing Hills Elementary Center, 3 hours per day at \$8.87 per hour, during the school year, effective October 16, pending receipt of all necessary documents.
  - c. **Creeda Kurowski**, part-time Food Service Worker at the Jr./Sr. High School, 6.25 hours per day at \$8.04 per hour during the school year, effective October 12, 2006, pending receipt of all necessary documents.
- IV. Ratify/Approve Support Staff Resignations –
  - a. **Marjorie Stevelton**, part-time Food Service Worker at the Jr./Sr. High School effective October 4, 2006.
  - b. **Carrie Jalbert-Berry**, part-time Food Service Worker at the Jr./Sr. High School effective October 4, 2006.
  - c. **Janeen Ebert**, part-time Food Service Worker at the Jr./Sr. High School effective September 25, 2006.
  - d. **Helen McCall**, Secretary to the Elementary Principal at the West Reading Elementary Center effective September 29, 2006.
  - e. **David Suchoza**, Grounds Foreperson, effective October 12, 2006.
  - f. **Kathleen Macbeth**, full-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, effective October 13, 2006.
  - g. **Heather Hefty**, Staff Accountant, effective November 20, 2006.
- V. Approve Change in Resignation Date – The resignation of **Evelyn Gechter**, part-time Food Service Worker at the Jr./Sr. High School, was approved on August 28, 2006, to be effective September 30, 2006. She will continue to be employed until a replacement is hired and a new resignation date will be determined.

Wyomissing Area School District  
**Personnel Report**  
October 16, 2006 Work Session

- VI. Ratify/Approve Unpaid Leave for Support Staff –
- a. **Sharon Riegel**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, unpaid leave September 20, 21, and 22, 2006.
  - b. **Sherry Larrick**, full-time Teacher’s Instructional Aide at West Reading Elementary Center, unpaid leave October 30, 31, November 1, 2 & 3, 2006.
  - c. **Cheryl Davis**, part-time Teacher’s Instructional Aide at Wyomissing Hills Elementary Center, unpaid leave November 6, 7, 8, 9 & 10, 2006.
- VII. Approve Volunteer Assistant for Band – **Bill Benamati**, effective beginning the 2006-07 school year.
- VIII. Ratify Homebound Instructor – **John Yoder, Jr.**, to provide homebound instruction for one secondary student, ID #203163, for a maximum of 5 hours per week, effective September 1, 2006, for approximately two months, at the approved contracted rate.
- Background information: Mr. Yoder will share the duties with previously approved instructors, Kathy Kampe and Rita Smith.*
- IX. Approve After-School Reading/Math Support Program Instructors – The following teachers will provide a maximum of 20 hours of after school instruction beginning October 26, 2006, at the contracted rate of \$30.50 per hour.
- a. **Rita Tomashitis** – 5<sup>th</sup> grade math
  - b. **Bridgette Rothermel** – 6<sup>th</sup> grade math
  - c. **Andrea Bensusan** – 6<sup>th</sup> grade reading
  - d. **Kelly Ferrandino** – 5<sup>th</sup> grade reading
- X. Approve Supplemental Athletic Appointments –
- a. **Andrew Hoffert**, Varsity Boys’ Volleyball Head Coach, 38 points, \$3,021, effective spring 2007.
  - b. **Joseph Alcaro**, Varsity Softball Head Coach, 43.5 points, \$3,458, effective spring 2007.
- XI. Approve Winter Athletic Coaches for 2006-07  
(List provided as part of board packet.)

Wyomissing Area School District

**Personnel Report**

October 16, 2006 Work Session

- XII. Approve Department Chair Stipend – An annual stipend of \$1,750 to be paid to the following department chairs:
- a. **Matthew Babiarz**, Health & Physical Education
  - b. **Crissane Bansner**, Mathematics
  - c. **James Comerford**, English
  - d. **Shirley Gashi**, Science
  - e. **Maria Gernert**, World Languages
  - f. **Melissa Kreps**, Guidance
  - g. **Sharon Luyben**, Music
  - h. **Jennifer Mangold**, Social Studies
  - i. **Curtis Minich**, Technology
  - j. **Jennifer Trani**, Art
  - k. **Margaret Houser**, Special Education
- XIII. Approve District volunteer list.
- XIV. Approve substitute list for professional/support staff.